

Open Position in Workforce Development

The Colorado Clinical and Translational Sciences Institute (CCTSI) has an opening for a part-time, Associate Program Director position for the Colorado CCTSI K12 Program

The University of Colorado Anschutz Medical Campus is a public education, clinical and research facility serving 4,500 students, and a world-class medical destination at the forefront of life-changing science, medicine, and healthcare. CU Anschutz offers more than 42 highly rated degree programs through 6 schools and colleges, and receives over \$500 million in research awards each year. We are the single largest health professions education provider in Colorado, awarding nearly 1,450 degrees annually. Powered by our award-winning faculty, renowned researchers and a reputation for academic excellence, the CU Anschutz Medical Campus drives innovation from the classroom to the laboratory to the delivery of unparalleled patient care. [Read CU Anschutz Quick Facts here.](#)

Supervision Received:

- The CCTSI K12 program is offered through CCTSI Workforce Development. The director of the CCTSI K12 Program is Ellen Burnham, MD. Dr. Burnham will provide oversight to the Associate Program Directors of the K12 program.

Supervision Exercised:

- N/A

Position Emphasis:

The Colorado CCTSI K12 program is a mentored career development award for junior faculty engaged in clinical and translational research. It provides up to three years of funding for training in clinical translational research and career development. Awardees are expected to commit to participation in activities to augment translational scientist skills through various CCTSI and other programs. The program funds eight scholars concurrently. The program is geared towards CCTSI junior faculty and senior fellows from CU Anschutz, CU Boulder, CU Denver, Colorado State University and CCTSI clinical affiliates (Children's Hospital Colorado, UHealth, NJHealth, Denver Health, VA).

For additional details on the program, please review the program's webpage:

<https://cctsi.cuanschutz.edu/training/k12>

Examples of work performed:

- Attendance at monthly K12 career in progress meetings
- Develop, lead, and maintain a curriculum relevant to career development in clinical and translational research and science, in collaboration with program leadership
- One-on-one coaching with K12 scholars regularly throughout their appointments, guided by the scholars' individualized career development plan
- Attend monthly Leadership Advisory Council (LAC) meetings, which includes program directors for all CCTSI Workforce Development programs.
- Participate in formal review and selection of K12 scholars (approximately yearly)
- Serve as key reviewer for Colorado CCTSI Pre-K mock study section and grant review program
- Attendance and participation in annual CTSA national meetings

- Annually review the evaluation data with Program Director and CCTSI Evaluation Team to determine needs for programmatic course correction
- Provide support for annual program reports and updates to the LAC, and the External Advisory Committee

Minimum qualifications:

- Terminal degree at the doctorate level (professional or PhD)
- Performance/involvement in clinical and translational research and science

Preferred qualifications:

- Prior engagement in mentoring individuals at the post-doctoral/Instructor/Assistant Professor level who are seeking independent research careers
- Familiarity with NIH and other federally sponsored grant programs
- Experience directing or collaborating in human subjects research
- Understanding of research across the translational spectrum (i.e. basic science, clinical trials, health services)
- Familiarity with NIH training programs (e.g. T32, K12)

Competencies:

- Ability to be an effective mentor and coach for early-career faculty seeking independent research funding, primarily in academia
- Ability to engage in tasks needed to operationalize a career development program
- Ability to communicate effectively, both in writing and orally.
- Ability to establish and maintain effective working relationships with employees at all levels throughout the institution.
- Outstanding customer service skills.
- Demonstrated commitment and leadership ability to advance diversity and inclusion.

Salary and Benefits:

Salary support is provided through funding of committed effort at the individual's current institutional salary level and benefit rate. Supported effort will be 10%. Salary support is limited to the current NIH salary cap of \$212,100 (full-time equivalent salary).

Specific to CU/AMC. The expected committed effort represents the University's good faith and reasonable estimate of the range of possible compensation at the time of posting. Your total compensation goes beyond the number on your paycheck. The University of Colorado provides generous leave, health plans and retirement contributions that add to your bottom line.

Benefits: <https://www.cu.edu/employee-services/benefits>.

Total Compensation Calculator: <http://www.cu.edu/node/153125>

Diversity and Equity:

Please contact hr.adacoordinator@ucdenver.edu for information on disability accommodations.

The University of Colorado Anschutz Medical Campus is committed to recruiting and supporting a diverse student body, faculty and administrative staff. The university strives to promote a culture of inclusiveness, respect, communication and understanding. We encourage applications from women, ethnic minorities, persons with disabilities and all veterans. The University of Colorado is committed to diversity and equality in education and employment.

The University of Anschutz Medical Campus is dedicated to ensuring a safe and secure environment for our faculty, staff, students and visitors. To assist in achieving that goal, we conduct background investigations for all prospective employees.

Application Materials Instructions:

Application Deadline: January 26, 2024

Application materials for interested candidates should be emailed to Galit Mankin (galit.mankin@cuanschutz.edu). The program aims to have the position begin in March – 2024.

Special Instructions to Applicants:

Required Application Materials: If you are interested in this position, please submit your CV, which includes your educational portfolio, to Galit Mankin at galit.mankin@cuanschutz.edu. In addition, please submit a response to the following questions:

1. What makes you interested in this position?
2. What makes you qualified for this leadership position?
3. How will you contribute to the mission of diversity, equity, inclusion and accountability within this program and Workforce Development?

If you have questions, please feel free to contact:

Ellen Burnham, MD, Director, CCTSI K12 Program ellen.burnham@cuanschutz.edu